

Proposed Work Method		Date:	
Work Party:		JHA #:	
Location:			
Scope of WAH:			
1. MANDATORY REQUIREMENTS (WNH Q26 Working at Heights Procedure)			
The <i>WNH Q26.1 Working at Heights Checklist</i> is required when Workers undertake any of the following activities: • work is being performed at heights over in-service operational assets, • the use of a Fall Arrest System is required, • Work at Heights where grid mesh or flooring is lifted, and • Work at Height in a workbox suspended from a crane. Note: JHA &/or SWMS to accompany <i>WNH Q26.1 Working at Heights Checklist</i>. Work on/or around wind turbines does not require the use of this checklist. Refer to <i>WNH Q28</i>.			
2. ARE THERE AN ALTERNATE METHOD(S)		YES	NO
2.1 Eliminates the need to work at height?		☐	☐
2.2 Enables a Worker to work in fall restraint rather than fall arrest?		☐	☐
2.3 Reduces the time exposure of working at height?		☐	☐
2.4 Eliminates the need to WAH over in-service operational assets?		☐	☐
Approval			
I have personally checked and verified all items on all pages of this checklist			
Site Supervisor/Project Manager Name	Signature	Date	
I acknowledge and agree that all items are detailed on all pages of this checklist. I agree to ensure that all workers including sub-contractors engaged in this work will fully comply with all Control Measures indicated			
WNR Job Manager Name	Signature	Date	

3. GENERAL		YES	NO	N/A
3.1 Rescue Plan	Rescue plan is outlined within the JHA/SWMS and contains:			
	a) means of rescue;	☐	☐	☐
	b) identification of emergency response resources, competent persons and equipment (which shall be readily available);			
	c) evacuation in the event of an emergency;			
	d) communications; and			
	e) first aid.			
3.2 Electrical	Are risk control measures in place to manage electrical risks (e.g. contact exposed live electrical parts, step and touch potential, induced voltage)?	☐	☐	☐
	Is there a need for a spotter / safety observer to be appointed to monitor works and nominated on the JHA?	☐	☐	☐
3.3 Knowledge	Do workers hold appropriate / current HR Work Licence for the scope of work and equipment / plant being used?	☐	☐	☐
	Do workers have work at height training?	☐	☐	☐
	Permit To Work or PTW Leadership training complete?	☐	☐	☐
	Induction – General, HSE & Restricted Area	☐	☐	☐
3.4 Dropped Objects	Areas where work is being done overhead have exclusion / drop zones in place (e.g. barricading) and being enforced (e.g. safety observer)	☐	☐	☐
	Workers working at heights are using helmet chin straps	☐	☐	☐
	All loose items are stored in suitably rated containers	☐	☐	☐
	Tool and equipment lanyards are required and available	☐	☐	☐
	Items being lowered or raised in a manner that prevents dropping (e.g. tools, off cuts, machine parts are in rated haul bag)	☐	☐	☐
	Post Work			
	Work areas (scaffolds and work platforms) are cleared of all tools, scrap, bolts and equipment	☐	☐	☐
	Potentially loose equipment, parts, cable trays in the work area have been secured	☐	☐	☐
	No bolts have been left loose unless secondary restraints are in place	☐	☐	☐

4. FALL ARREST		YES	NO	N/A
4.1 Harness, Lanyard & Inertia Reels	Harness and lanyard inspection tag date not more than 6 months old?	☐	☐	☐
	Inertia Reel inspection tag date not more than 6 months old for self-retracting lanyards and 12 months old for inertia reels	☐	☐	☐
	Harness considered to be in servicable condition free from:			
	a) Damage - cracks, nicks, gouges stitching or label			
	b) Deformation			
	c) Damage from high temperatures, sunlight or chemicals (indicated by discolouration)			
	d) Damage, engagement, or malfunction of latch (if provided)	☐	☐	☐
	e) Wear and tear (such as external wear such as abrasion or cuts and contusions 10% reduction of original or catalogue dimensions)			
	f) Un-approved modification of equipment.			
	g) Distortion of metal fittings or fittings from different manufacturers			
4.2 Anchor Points	At least shoulder height or over head	☐	☐	☐
	Inspection date not more than 12 months old	☐	☐	☐
	Signage / tagging is attached indicating it is to be used for fall restraint systems only	☐	☐	☐
4.3 Fall Clearance Zone	No obstructions in the fall path which could potentially injure a falling Worker?	☐	☐	☐
	Vertical clearance of 3 metres from foot of Worker to level below?	☐	☐	☐

5. FLOOR OR GRID MESH REMOVAL		YES	NO	N/A
5.1 General	Hard barricaded and appropriately sign posted, to prevent entry or injury from falling items?	☐	☐	☐
	Prominent signs posted on all external faces of the barricaded area with "Personnel Working Above" signage.	☐	☐	☐

6. WORK BOX		YES	NO	N/A
6.1 General	Is the workbox a registered design (compliance plate)?	☐	☐	☐
	Is the workbox in good condition? Check for damage / cracks, chains and attachments, handrails and door latches and anchor points?	☐	☐	☐
	Operator to remain at the controls of the crane / forklift at all times.	☐	☐	☐
	Do not lift people and loads simultaneously.	☐	☐	☐
	Manufacturer's operational specifications known for operation limits in wind conditions. Note: In the absence of specific information operation can proceed in wind speeds in equal to or less than 10 metres / second	☐	☐	☐
	Non elastic / static lifting equipment to be used to suspend workbox from crane	☐	☐	☐
	When used on forklift: - ensure the workbox is locked in place and secure? and - workboxes used on forklifts should have a high back to protect against contact with the lifting mechanism?	☐	☐	☐

7. Detail Additional Personal Protective Equipment (Compliant with Australian Standards)					
Requirement	Checked	Requirement	Checked	Requirement	Checked

8. Daily Review		
If there is a significant change in work and or conditions a new checklist is required		
Date and Time	Reviewed / Comment	New Checklist Required